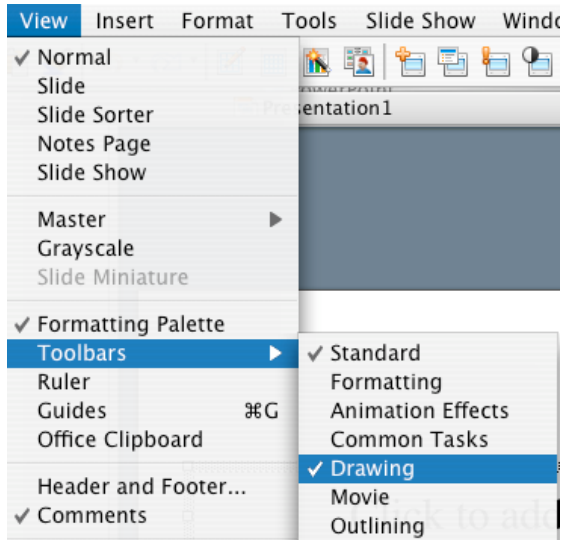


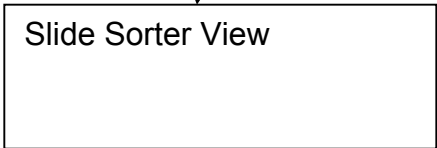
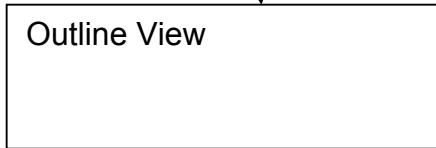
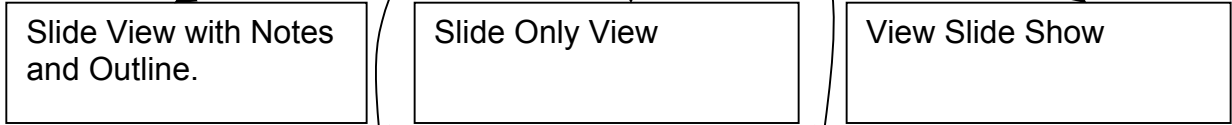
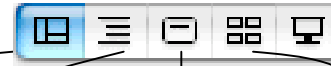
PowerPoint Features

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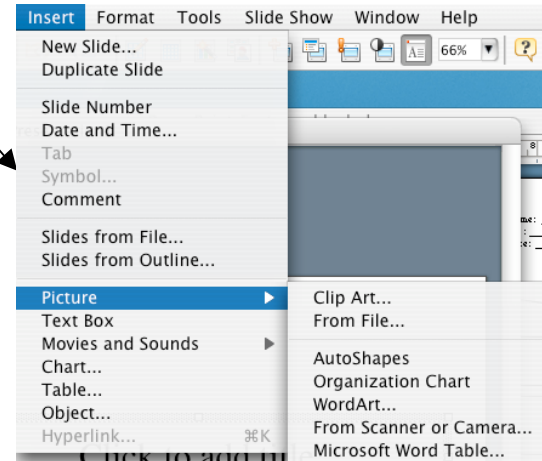
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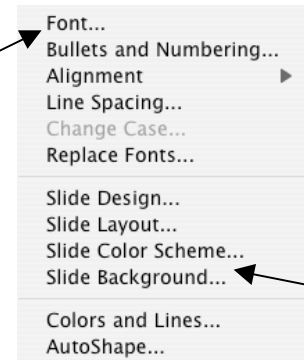
To view the Drawing toolbar: Go to View, Toolbars, Drawing.



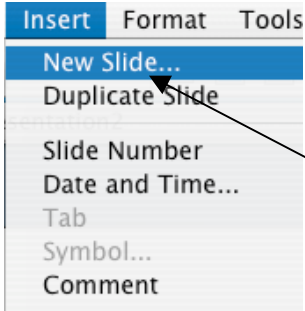
To insert pictures go to Insert, Picture, From File or ClipArt.



To format font size, style, color, go to Format, Font.



To format slide background color, go to Format, Slide Background.



To insert a new slide go to Insert, New Slide.

